



Ector County Commissioners' Court

January 07, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Shelby Franco, Chief Deputy County Clerk
Absent:
Mike Gardner, Commissioner Precinct #1

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER SAMANTHA RUSSELL

The invocation was led by Commissioner Russell.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Hall led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

1. David James - Addressed the court regarding his church and the plant that is located behind the church.
2. Scott Allen Johnson - Addressed the court to inform them he is unable to reach anyone with the Rail Road Commission to set up a hearing regarding permits and arsenic in the water in his neighborhood and community.

2. Presentation, Shelby Rigtrup- Public Information Officer, Jim Wise- Sandhills Stock Show & Rodeo

To consider, discuss, and take any necessary action to receive a presentation from Jim Wise of the Sandhills Stock Show & Rodeo.

No action taken

3. Annual Senior Celebration Community Event Request, Shelby Rigtrup- Public Information Officer, Alma Montes- Area Agency on Aging Director

To consider, discuss, and take any necessary action to *receive* a *formal request* from Area Agency on Aging at the Permian Basin Regional Planning Commission regarding their annual Senior Celebration held in May in honor of Older Americans Month, to be hosted at the Ector County Coliseum.

Commissioner Simmons made a motion to table; a second was made by Commissioner Hall
MOTION PASSED 4-0

4. Library Staff Training Day 2025 - Howard Marks, Library Director, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the Library shutting down on Friday, February 14th, 2025 during normal business hours (9:00a.m.-7:00p.m.) for a staff training day; this will include library safety and security, de-escalation techniques, and CPR/AED training.

A motion was made by Commissioner Hall to *approve* the Library shutting down on Friday, February 14th, 2025 during normal business hours (9:00a.m.-7:00p.m.) for a staff training day; this will include library safety and security, de-escalation techniques, and CPR/AED training; Commissioner Simmons seconded the motion.

MOTION PASSED 4-0

AWARD OF BIDS/PROPOSALS

5. Vehicle Leases Amendment, Lucy Soto- Purchasing Director, Jeff Avery- Public Works Director

To consider, discuss, and take any necessary action to *approve* vehicle leases from Sewell Ford through the TIPS Cooperative Contract # 240502, and authorize the County Judge to sign all documents associated with this agenda item; this is an *amendment* to agenda item #12 from the December 19th, 2024 Commissioners' Court meeting agenda as both the purchases and leases were previously noted to be approved through the HGAC Cooperative Contract # VE05-24.

Agenda item #5 removed.

CONTRACTS/AGREEMENTS/GRANTS

6. Ranking of Responses: Design of Ector County Cemetery Request for Qualifications, Lucy Soto- Purchasing Director, Anna Marie Torres- Cemetery Director

To consider, discuss, and take any necessary action to *approve* the *Ranking of the Responses* to the *Request for Qualifications for the Design of Ector County Cemetery*, and authorize the start of negotiations for an *agreement* with Landgraf, Crutcher and Associates; the *statements of qualifications* were received and opened on November 25th, 2024.

A motion was made by Commissioner Hall to *approve* the *Ranking of the Responses* to the *Request for Qualifications for the Design of Ector County Cemetery*, and authorize the start of negotiations for an *agreement* with Landgraf, Crutcher and Associates; Commissioner Simmons seconded the motion.

MOTION PASSED 4-0

DEVELOPMENT SERVICES

7. MHRC Development Proposal Request: 9008 W. 25th St., Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action on an *MHRC Development Proposal* to serve 9008 W. 25th St., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #7.pdf

Commissioner Hall made a motion to approve on an *MHRC Development Proposal* to serve 9008 W. 25th St., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Simmons.

MOTION PASSED 4-0

PUBLIC WORKS

8. Engineering Costs: Phase II- Tripp Project, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve* engineering costs for *Phase II- Tripp Project (16th Street to 3rd Street)* in the amount of \$314,484.50 from account # 005-810-5309, and authorize the County Judge to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to *approve* engineering costs for *Phase II- Tripp Project (16th Street to 3rd Street)* in the amount of \$314,484.50 from account # 005-810-5309, and authorize the County Judge to sign all documents associated with this agenda item; Commissioner Russell seconded the motion.
MOTION PASSED 4-0

9. Proposed Storm Water Management Plan, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to *approve* the proposed *Storm Water Management Plan* for Ector County, Texas, and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Hall made a motion to table the proposed *Storm Water Management Plan* for Ector County, Texas, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Russell.
MOTION PASSED 4-0

BUDGET/FINANCIAL

10. Budget Amendment Request- Commissioners' Court, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to General Fund, Commissioners' Court, Office Supplies, 001-020-5171, from Unreserved Fund Balance, 001-3310 for \$1,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #10.pdf

A motion was made by Commissioner Simmons to *approve a budget amendment* to General Fund, Commissioners' Court, Office Supplies, 001-020-5171, from Unreserved Fund Balance, 001-3310 for \$1,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; Commissioner Hall seconded the motion.
MOTION PASSED 4-0

11. Budget Amendment Request- Sheriff, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to General Fund, Sheriff, Uniform Supplies, 001-360-5176, and to Donated Revenues, 001-4171 for \$200,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #11.pdf

Commissioner Simmons made a motion to *approve a budget amendment* to General Fund, Sheriff, Uniform Supplies, 001-360-5176, and to Donated Revenues, 001-4171 for \$200,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; a second was made by Commissioner Hall.
MOTION PASSED 4-0

12. Monthly Treasurer's Reports, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to *approve the Ector County Monthly Treasurer's Reports* for August 2024 and September 2024, and authorize the County Judge and County Commissioners to sign all documents associated with this agenda item; it is requested that the reports be archived with the official minutes of this meeting.

Minutes Attachments

1. Agenda Item #12.pdf

A motion was made by Commissioner Simmons to *approve the Ector County Monthly Treasurer's Reports* for August 2024 and September 2024, and authorize the County Judge and County Commissioners to sign all documents associated with this agenda item; it is requested that the reports be archived with the official minutes of this meeting; Commissioner Hall seconded the motion.
MOTION PASSED 4-0

13. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report* for January 7th, 2025, and review County financial statements and reports.

Minutes Attachments

1. TRUST REPORT 01 07 25.pdf
2. GENERAL REPORT 01 07 25.pdf

Commissioner Hall made a motion to *approve the Accounts Payable Fund Requirements Report* for January 7th, 2025, and review County financial statements and reports; a second was made by Commissioner Simmons.
MOTION PASSED 4-0

Time: 10:27 a.m.

A motion was made by Commissioner Hall to adjourn to Executive Session; Commissioner Simmons seconded the motion.
MOTION PASSED 4 - 0

Time: 11:43 a.m.

Commissioner Simmons made a motion to reconvene; a second was made by Commissioner Hall.
MOTION PASSED 4 - 0

EXECUTIVE SESSION

14. Legal Matters, Shelby Rigtrup- Public Information Officer

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

NO ACTION WAS TAKEN ON THIS ITEM

15. Real Estate, Shelby Rigtrup- Public Information Officer

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

NO ACTION WAS TAKEN ON THIS ITEM

16. Personnel Matters, Shelby Rigtrup- Public Information Officer

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

NO ACTION WAS TAKEN ON THIS ITEM

ADJOURN

Time: 11:44 a.m.

With no further business to discuss a motion to adjourn was made by Commissioner Simmons with a second by Commissioner Russell.
MOTION PASSED 4-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

January 30, 2025 at 11:20 AM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive style with a large initial "J" and "M".

Jennifer Martin, Ector County Clerk